

**WITHLACOOCHEE REGIONAL PLANNING COUNCIL
BOARD OF DIRECTORS ANNUAL MEETING**

DATE: December 10, 2009
TIME: 7:00 P.M.
PLACE: Withlacoochee Regional Planning Council
1241 S. W. 10th Street
Ocala, FL 34471-0323

MEMBERS PRESENT:

Maureen McNiff, Citrus County Municipal Representative
Winn Webb, Citrus County Commissioner
Dennis Damato, Citrus County Commissioner
Joe Meek, Citrus County Commissioner
Bill Murray, Citrus County Governor's Appointee
Richard Wesch, Citrus County Governor's Appointee
Joe Johnston, III, Hernando County Municipal Representative
James Adkins, Hernando County Commissioner
Rose Rocco, Hernando County Commissioner
Pat O'Neal, Levy County Municipal Representative
Nancy Bell, Levy County Commissioner
Fred Ward, Marion County Municipal Representative
Barbara Fitos, Marion County Commissioner
Ed Abshier, Marion County Governor's Appointee
Martha Hanson, Marion County Governor's Appointee
Edward Kelly, Marion County Governor's Appointee
Mary Sue Rich, City of Ocala Municipal Representative
Richard Hoffman, Sumter County Commissioner
Ed Nowe, Sumter County Governor's Appointee

MEMBERS ABSENT:

John Druzbeck, Hernando County Commissioner
Buddy "Walter" Selph, Hernando County Governor's Appointee
Danny Stevens, Levy County Commissioner
Stan McClain, Marion County Commissioner
Mike Amsden, Marion County Commissioner
Charlie Stone, Marion County Commissioner
Ronald Allen, Sumter County Municipal Representative
Gary Breeden, Sumter County Commissioner
Glenn Horvath, Non-Voting Ex-Officio Member representing SRWMD
Deborah Getzoff, Non-Voting Ex-Officio Member representing DEP
Randy Welker, Non-Voting Ex-Officio Member representing DOC

OTHERS PRESENT:

WRPC Attorney Fred Landt
Ken Hinkle, Outgoing WRPC Board member from Inverness
Peter Rocco, Guest
Chuck Dixon, Citrus County Schools
Bee Lines, Marion County Citizen

STAFF PRESENT:

Michael Moehlman, Executive Director
Glenda Roberts, Office Manager/Board Secretary
B. J. Fowler, Administrative Assistant II
Vivian Whittier, Information Specialist
Denise Lines, Finance Director
Michael Arnold, Principal Planner/LEPC Coordinator
Doug Correia, Senior Planner
Bruce Day, Planning Director
Willie Mae Cochran, Part-Time Librarian
David Connolly, Senior Planner
Lauren Yeatter, Planner I

AGENDA ITEM #1 - CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Vice-Chair, Mr. Joe Johnston, III.

AGENDA ITEM #2 - INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was given by Mr. Hinkle and the Pledge of Allegiance followed.

AGENDA ITEM #3 - WELCOME, INTRODUCTIONS & ANNOUNCEMENTS

Mr. Johnston welcomed everyone to the meeting.

AGENDA ITEM #4 - OUTGOING BOARD MEMBER RECOGNITION

Mr. Johnston recognized outgoing Board member, Mr. Ken Hinkle for his four years of dedicated service on the WRPC Board..

AGENDA ITEM #5 - SWEARING IN OF NEW BOARD MEMBERS

Attorney Fred Landt administered the oath of office to new Board member, Councilwoman Maureen McNiff from the City of Crystal River, who is now the Citrus County Municipal Representative.

AGENDA ITEM #6 - ROLL CALL

Ms. Roberts called the roll and a quorum was present.

AGENDA ITEM #7 - ADOPTION OF AGENDA

A motion was made by Ms. Rocco and seconded by Ms. Hanson to adopt the agenda as presented. Motion carried unanimously.

MOTION TO
ADOPT
AGENDA

**AGENDA ITEM #8 - APPROVAL OF MINUTES OF THE
SEPTEMBER 17, 2009 BOARD OF DIRECTORS MEETING**

A motion was made by Mr. Kelly and seconded by Mr. Murray to approve the minutes of the September 17, 2009 Board of Directors meeting. Motion carried unanimously.

MOTION TO
APPROVE
MINUTES

AGENDA ITEM #9 - REGULAR BUSINESS

A. Staff Recognition

Mr. Moehlman presented information on his background and he then asked each staff member to introduce themselves and give the Board an overview of their job. He stated that he has a good staff and that makes his job easier. Vice-Chairman Johnston thanked the staff for always being available and commented that they are very much appreciated.

B. Employee of the Year Award

Mr. Moehlman announced that there were co-employees if the year. They were Vivian Whittier and David Connolly. They both were presented with a clock and will receive a \$200 savings bond as well as a day off from work.

C. Nominating Committee Report and Election of Officers

Ms. Rocco presented the Nominating Committee Report from their meeting held prior to Open House.

Slate of Officers and Executive Committee members for 2010:

Ronald Allen, Chair, from Sumter County
Joe Johnston, III, Vice-Chair, from Hernando County
Barbara Fitos, Secretary, from Marion County

Additional members to complete the Executive Committee:

Richard Wesch, Citrus County
Pat O’Neal, Levy County
Martha Hanson, Marion County

A motion was made by Mr. Kelly and seconded by Ms. Bell that the nominations be closed. Motion carried unanimously.

MOTION THAT
NOMINATIONS
BE CLOSED

A motion was made by Mr. Kelly and seconded by Ms. Bell to approve the slate of officers as presented with the additional Executive Committee members. Motion carried unanimously.

MOTION TO
APPROVE
SLATE OF
OFFICERS AND
ADDITIONAL
EXEC. COM.
MEMBERS

D. Levy County SQG

Mr. Moehlman stated that Levy County has contracted with the WRPC for several years now to complete the requirements of the Small Quantity Generator Program. He requested approval for the Chair or Executive Director to sign the Levy County SQG contract. The amount of the contract will remain the same as last year (\$11,500).

A motion was made by Ms. Bell and seconded by Mr. Nowe to authorize the Chair or Executive Director to sign the Levy County SQG contract in the amount of \$11,500. Motion carried unanimously.

MOTION TO
AUTHORIZE
CHAIR OR ED
TO SIGN LEVY
SQG
CONTRACT

E. HMEP Contract

Mr. Moehlman noted that the WRPC has received HMEP funds hazardous materials response planning and training for the past 15 years. During this budget cycle the WRPC will receive \$48,607 in HMEP Planning and Training funds. These funds will be used for administrative purposes and to provide training courses to response personnel.

A motion was made by Mr. Damato and seconded by Mr. Webb to authorize the Chair or Executive Director to sign the HMEP contract in the amount of \$48,607. Motion carried unanimously.

MOTION TO
AUTHORIZE
CHAIR OR ED
TO SIGN HMEP
CONTRACT

F. Tabletop

Mr. Moehlman mentioned it was time for our biennial exercise which we are required to do every other year under the LEPC contract with the state. Funds will also be used from the HMEP planning grant to cover the expenses relating to the tabletop exercise. He added that we will be contracting with EREC, Inc. for their assistance on the exercise. A scope of work and professional services quote was received from EREC, Inc. in the amount of \$14,698.00. EREC, Inc. is contractor of record for WRPC relating to emergency management projects.

MOTION TO AUTHORIZE THE CHAIR OR ED TO SIGN NECESSARY DOCUMENTS RELATING TO TABLETOP EXERCISE

A motion was made by Mr. Webb and seconded by Mr. Kelly to authorize the Chair or executive director to sign any necessary documents relating to the tabletop exercise. Motion carried unanimously.

G. COML and EDICS-EDWARDS - RDSTF Region 3 - 4 Training

Mr. Moehlman referred to a purchase order received from Northeast Florida Regional Council relating to training classes through RDSTF Region 3 - 4. Originally the purchase order was for a COML class and a EDICS/EDWARDS class. Mr. Moehlman noted that we would only be doing the COML class in the amount of \$8,000. There won't be an EDICS class in the WRPC region because there is no EDICS unit located here.

MOTION TO APPROVE COML CLASS AND AUTHORIZE CHAIR OR ED TO SIGN NEC. DOCUMENTS

A motion was made by Mr. Kelly and seconded by Mr. Hoffman to approve the COML class and to authorize the Chair or executive director to sign any necessary documents relating to the COML class through RDSTF Region 3-4. Motion carried unanimously.

AGENDA ITEM #10 - OTHER BUSINESS

Nothing at this time.

AGENDA ITEM #11 - CHAIR'S REPORT

Vice-Chairman Johnston asked about the Annual Report. Mr. Moehlman stated that the report won't be printed but will be available on the WRPC website. He noted the cost saving to the Council.

Mr. Johnston thanked everyone for coming and wished everyone a happy holiday.

Mr. Johnston announced the next meeting scheduled for Thursday, January 21, 2010, at 7:00 p.m. at the WRPC office in Ocala.

AGENDA ITEM #12 - DIRECTOR'S REPORT

Mr. Moehlman announced that our audit will be on next month's agenda.

AGENDA ITEM #13 - ADJOURNMENT

The meeting was adjourned at 7:30 p.m. by Vice-Chairman, Joe Johnston.

Ronald Allen, Chair