

**WITHLACOOCHEE REGIONAL PLANNING COUNCIL
BOARD OF DIRECTORS MEETING**

DATE: September 16, 2010
TIME: 7:00 P.M.
PLACE: Withlacoochee Regional Planning Council
1241 S. W. 10th Street
Ocala, FL 34471-0323

MEMBERS PRESENT:

Dennis Damato, Citrus County Commissioner
Bill Murray, Citrus County Governor's Appointee
Joe Johnston, III, Hernando County Municipal Representative
Rose Rocco, Hernando County Commissioner
Pat O'Neal, Levy County Municipal Representative
Fred Ward, Marion County Municipal Representative
Martha Hanson, Marion County Governor's Appointee
Ed Kelly, Marion County Governor's Appointee
Ronald Allen, Sumter County Municipal Representative
Garry Breeden, Sumter County Commissioner
Ed Nowe, Sumter County Governor's Appointee

MEMBERS ABSENT:

Maureen McNiff, Municipal Representative
Winn Webb, Citrus County Commissioner
Joe Meek, Citrus County Commissioner
Avis Craig, Citrus County Governor's Appointee
James Adkins, Hernando County Commissioner
Buddy "Walter" Selph, Hernando County Governor's Appointee
John Druzbeck, Hernando County Commissioner
Nancy Bell, Levy County Commissioner
Danny Stevens, Levy County Commissioner
Barbara Fitos, Marion County Commissioner
Stan McClain, Marion County Commissioner
Mike Amsden, Marion County Commissioner
Charlie Stone, Marion County Commissioner
Ed Abshier, Marion County Governor's Appointee
Mary Sue Rich, City of Ocala Municipal Representative
Richard Hoffman, Sumter County Commissioner
Richard S. Owen, Non-Voting Ex-Officio Member representing SWFWMD
Glenn Horvath, Non-Voting Ex-Officio Member representing SRWMD

Deborah Getzoff, Non-Voting Ex-Officio Member representing DEP
Randy Welker, Non-Voting Ex-Officio Member representing DOC

OTHERS PRESENT:

Fred Landt, WRPC Attorney

STAFF PRESENT:

Michael R. Moehlman, Executive Director
Glenda J. Roberts, Office Manager

AGENDA ITEM #1 - CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairman Allen.

AGENDA ITEM #2 - INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was given by Mr. Damato and the Pledge of Allegiance followed.

AGENDA ITEM #3 - WELCOME, INTRODUCTIONS & ANNOUNCEMENTS

Chairman Allen asked everyone to introduce themselves.

AGENDA ITEM #4 - ROLL CALL

Ms. Roberts called the roll and a quorum was present.

AGENDA ITEM #5 - ADOPTION OF AGENDA

Mr. Moehlman stated that Item J. Levy County SQG Contract needed to be added to the agenda.

A motion was made by Mr. Johnston and seconded by Mr. Damato to adopt the agenda with the addition. Motion carried unanimously.

MOTION TO ADOPT
AGENDA WITH THE
ADDITION

AGENDA ITEM #6 - APPROVAL OF MINUTES OF THE AUGUST 19, 2010 BOARD OF DIRECTORS MEETING

A motion was made by Mr. Murray and seconded by Mr. Kelly to approve the minutes of the August 19, 2010, Board of Directors Meeting. Motion carried unanimously.

MOTION TO
APPROVE MINUTES

AGENDA ITEM #7 - REGULAR BUSINESS

A. 2010 Comprehensive Economic Development Strategy (CEDS) Update

Mr. Moehlman noted that four additional projects will be added to the CEDS. He recommended Board approval of the draft 2010 CEDS Action Plan and its submittal to the Economic Development Administration.

A motion was made by Mr. Damato and seconded by Ms. Rocco to approve the draft 2010 CEDS Action Plan and its submittal to EDA. Motion carried unanimously.

MOTION TO
APPROVE DRAFT 2010
CEDS ACTION PLAN

B. DRI Transportation Consultant Contracts

Mr. Moehlman noted that HDR Consulting Group has been contracting with the WRPC for a number of years as our DRI consultant. He mentioned that fees are paid by the developers who are a part of the DRI.

A motion was made by Mr. Kelly and seconded by Mr. Murray to authorize the Chair or Executive Director to sign contracts with HDR. Motion carried unanimously.

MOTION TO
AUTHORIZE THE
CHAIR OR ED TO
SIGN CONTRACTS
WITH HDR

C. Professional Services Contracts

Mr. Moehlman stated that there are a number of local governments who contract with us under the professional services contract. This allows them to be able to come to us in case something comes up quickly.

A motion was made by Mr. Murray and seconded by Ms. Rocco to authorize the Chair or Executive Director to sign professional services contracts with local governments in our region. Motion carried unanimously.

MOTION TO
AUTHORIZE THE
CHAIR OR ED TO
SIGN PROFESSIONAL
SERVICES
CONTRACTS WITH
LOCAL
GOVERNMENTS IN
OUR REGION

D. WRPC Attorney Contract

Mr. Moehlman noted that Mr. Landt did not raise his rate this year. He recommended approval and the Chair or Executive Director be authorized to sign the contract.

MOTION TO
AUTHORIZE THE
CHAIR OR ED TO
SIGN A CONTRACT
WITH MR. FRED
LANDT

A motion was made by Mr. Murray and seconded by Mr. Kelly to authorize the Chair or Executive Director to sign a contract with Mr. Fred Landt for fiscal year 2010-2011. Motion carried unanimously.

Mr. Landt thanked the Board for renewing his contract.

E. FRCA Dues

Mr. Moehlman stated that the WRPC’s dues to the Florida Regional Council’s Association is prorated on population. WRPC’s portion of the dues amounts to \$14, 448.

MOTION TO
APPROVE FRCA DUES
IN THE AMOUNT OF
\$14,448

A motion was made by Mr. O’Neal and seconded by Ms. Rocco to approve the FRCA dues in the amount of \$14,448. Motion carried unanimously.

F. WRPC Insurance Renewal

Mr. Moehlman noted that the insurance renewal includes general liability, automobile, property and workman’s compensation. We received a proposal from the Florida Municipal Insurance Trust, in the amount of \$11,946, which is a decrease of \$1,676 over our current FY 09/10 premium.

MOTION TO
APPROVE RENEWING
WRPC INSURANCE

A motion was made by Mr. Kelly and seconded by Mr. O’Neal to approve renewing the WRPC insurance through Florida Municipal Insurance Trust in the amount of \$11,946 for FY 10/11. Motion carried unanimously.

G. Janitorial Contract

Staff solicited proposals from a number of janitorial companies. Three companies submitted proposals to clean WRPC offices for the 2010/2011 budget year.

AllClean	\$254 per month
Cleaning Concepts	\$275 per month plus waxing and buffing of floors @ \$50 per month
Coverall	\$598 per month

Mr. Moehlman recommended we switch to AllClean. Mr. Allen wanted to know if we had problems with Cleaning Concepts. Mr. Moehlman responded no, but noted that if the same company is awarded a contract each year, its hard to receive bids from others.

MOTION TO APPROVE A CONTRACT WITH ALLCLEAN FOR JANITORIAL SERVICES

A motion was made by Mr. Murray and seconded by Mr. Damato to approve a contract with AllClean for the 2010/2011 budget year. Motion carried unanimously.

H. Lawn Maintenance Contract

Staff solicited proposals from a number of lawn maintenance services. Two companies submitted proposals for the 2010/2011 budget year.

Green Thumb Lawn Maintenance	\$145 per month
Mims Landscaping & Maintenance Services	\$290 per month

MOTION TO APPROVE A CONTRACT WITH GREEN THUMB LAWN MAINTENANCE

Mr. Allen expressed concern with the low amount of the bid received from Green Thumb compared to the amount of work expected. Mr. Moehlman commented that if it becomes a problem he would bring it back to the Board.

A motion was made by Mr. Kelly and seconded by Mr. O’Neal to approve a contract with Green Thumb Lawn Maintenance for the 2010/2011 budget. Motion carried unanimously.

I. FSA Adjustment

Mr. Moehlman stated that adjustments need to be made to the WRPC Flexible Spending Account (FSA). Due to the rise in medical care costs to employees, we need to increase the maximum allowed employee contribution from \$9,000 to \$12,000. Mr. Moehlman added that this is the staff’s money and doesn’t cost the Council anything.

MOTION TO APPROVE AN INCREASE IN FSA PROGRAM FROM \$9,000 TO \$12,000

A motion was made by Ms. Rocco and seconded by Mr. Johnston to approve an increase in the annual maximum employee contribution to the health care portion of the FSA program from \$9,000 to \$12,000. Motion carried unanimously.

J. Levy County SQG Contract

Mr. Moehlman presented the Levy County Small Quantity Generator (SQG) contract for approval. The amount of the contract for FY 2010/2011 is \$11,500.

**MOTION TO
APPROVE THE LEVY
COUNTY SQG
CONTRACT**

A motion was made by Mr. O'Neal and seconded by Mr. Ward to approve the Levy County SQG contract for FY 2010/2011. Motion carried unanimously.

AGENDA ITEM #8 - CITIZENS' INPUT

None.

AGENDA ITEM #9 - CHAIR'S REPORT

Mr. Allen reported that he and Mr. Moehlman were at the Florida Regional Councils Association (FRCA) meeting during the last Board of Directors meeting.

The next meeting of the WRPC Board of Directors was announced for Thursday, October 21, 2010 at 7:00 p.m. at the WRPC office in Ocala.

AGENDA ITEM #10 - DIRECTOR'S REPORT

Mr. Moehlman gave an update on the tree removal and replacement project. He stated that most of the work had been completed.

Mr. Moehlman reported that David Connolly of our staff would be in a phone conversation the next day with EDA and we may be able to submit a request to EDA for some additional grant money.

Mr. Moehlman noted that we are at the end of 11 months of the budget and we should come in under the budget this year. He commented that he and Mr. Allen attended a good FRCA meeting. He also reported that he went out to San Diego for the NADO Annual Conference.

AGENDA ITEM #11 - OTHER BUSINESS

Attorney Fred Landt thanked the Board again for renewing his contract and said the staff is always a pleasure to work with.

AGENDA ITEM #12 - ADJOURNMENT

The meeting was adjourned at 7:40 p.m. by Chairman Allen.

Ronald B. Allen